

# Alternative Pathway Options

Taking the WorkKeys and earning 13 Points\* **AND** Earning 12 Points Industry Credentials

\*Students must earn at least 3 points on each part of the WorkKeys

## WorkKeys

**Tentative Date:** November 6, 2018

**Three Parts:**

### 1) Workplace Documents (55 minutes)

#### Oak Valley Food Service Employee Notice

Everyone working in the kitchen or on the line needs to dress properly for their shift. Both men and women must wear either a cap or a scarf to cover their hair. If you lose your cap or scarf, tell your supervisor. Men must be clean-shaven. Everyone must wear a white shirt. Get a shirt from the rack near the door at the start of your shift. You may also wear an apron, though this is not required. Aprons are in the crate under the rack of shirts. Black pants are also available but are not required.

---

You work for Oak Valley Food Service. The main purpose of the document shown is to:

- A. describe how employees should dress for their shift.
- B. identify the location of aprons.
- C. identify the location of shirts.
- D. instruct men to shave.
- E. tell employees what to do if they lose a cap or scarf.

Central Utilities-Customer Service  
Policies & Procedures

#### 2. Equal Payment Plan

Some customers find it to their advantage to set up an Equal Payment Plan (EPP). The customer receives a regular monthly bill but pays only the estimated average monthly amount for the following 12 months of bills. The estimate is based on the customer's previous 12 months of bills. Any anticipated future rate increases within the EPP period are taken into consideration in determining the monthly payment.

Monthly EPP payments begin with the May billing. The customer account must have a zero balance following the April billing, by either using any credit which was accumulated or by paying the difference over the average amount. Any credit balance may be refunded or used to offset future billings, as the customer desires. A customer may remain on the EPP until the customer moves from the address where the plan was used, notifies Central Utilities to terminate participation in the plan, or is delinquent more than two times during the preceding 12 months.

---

You work in the billing department at Central Utilities. An EPP customer calls in April and wants to know how much her monthly EPP payment will be next year. According to the document shown, you should explain that the payment will be based on her:

- A. accumulated credit at the end of the year.
- B. history of paying the monthly bill on time.
- C. next twelve months of EPP bills.
- D. previous twelve bills less any refund.
- E. previous twelve months of EPP bills.

## 2) Applied Math (55 minutes)

You operate the cash register at a diner. A customer gives you a \$20 bill to pay for his check, which totals \$12.19. How much change should you give back?

- A. \$7.81
- B. \$8.19
- C. \$11.00
- D. \$12.19
- E. \$17.81

As a construction supervisor, you must order concrete to fill a mold for a pillar. The volume of the mold is 186 cubic feet. Concrete is sold by the cubic yard. How many cubic yards of concrete will you need to order to fill the mold?

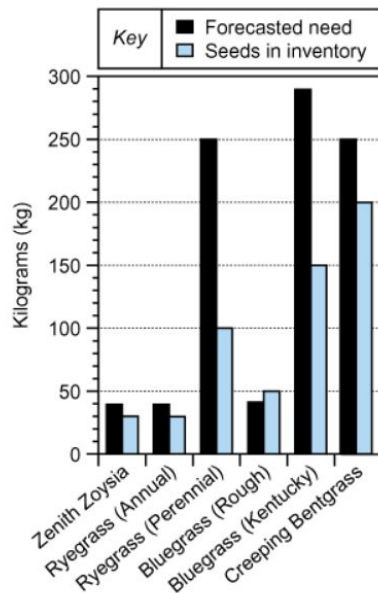
- A. 6
- B. 7
- C. 16
- D. 21
- E. 62

## 3) Graphic Literacy (55 minutes)

The turf manager at an athletic field plans inventory for the upcoming season.

What is the forecasted need, in kilograms (kg), for Bluegrass (Kentucky)?

**Grass Seed Inventory and Forecasted Need**



- A. 40
- B. 150
- C. 250
- D. 290

How Can Students Prepare? <https://testregistration.org/rsp/Login.do?event=go&realm=20770563>

## Alternative Pathway Options

Taking the WorkKeys and earning 13 Points\* **AND** Earning 12 Points Industry Credentials

\*Students must earn at least 3 points on each part of the WorkKeys

**For students who earn 13 points on WorkKeys, we will work with those students to help them gain their industry credentials.**

### Industry Credentials

One example that we are pursuing is the Microsoft Suite Credentials. We are exploring the certification requirements for these Microsoft products to determine where the bulk of our students would be successful. Then, we will provide a practice product for students to use, as well as guidance from our staff.



Each student will need to earn 3 points each on 4 different credentialing tests; the Cuyahoga Falls City Schools will pay for 1 attempt per test, per student. After that, students/families may pay for continued opportunities for testing if they choose.

We WILL still expect all students to take the End of Course assessments this December.