

Cuyahoga Falls City Schools -Student Technology Release Agreement 2019-20

Full legal student name: _____ Grade _____ Student ID: _____

The main purpose of this educational technology program is to enhance the educational experience of students.

STUDENT RESPONSIBILITIES:

What Students Should ALWAYS Do:

1. Handle the district-issued device with care. This device is fragile and the provided case should be used during transport and other times when applicable.
2. Ensure the district-issued device is secure at all times. This means does not leave unattended where others could use or cause damage to it.
3. Bring the device to school fully charged EVERY DAY.
4. Keep track of the charging pack. Replacement chargers are \$65.00 or more, depending on the technology issued.
5. Keep the inside and outside of the district-issued device clean. This includes the screen.
 - a. Clean the outside with a disinfectant wipe or paper towel and non-abrasive cleaner.
 - b. Clean the screen with a soft, water dampened cloth only.
6. Use ONLY the District network for wireless access inside of the school. Use of personally owned "hot spots" while in the school is prohibited.
7. Notify the Principal/teacher immediately of any damage, maintenance issue, or malfunction of the device. Your Principal/teacher will then notify the district IT department and provide you with further instructions.
 - The Cuyahoga Falls City School Districts will NOT provide technology support outside of the school environment. Should any malfunction occur that cannot be rectified by phone or virtual access, the unit must be returned to school for repair.
 - There are three levels of damage:
 - (1) no fault accident – covered under warranty
 - (2) preventable or deliberate accident – student is liable and can expect to pay for any service or repair.
 - (3) deliberate damage – student is liable and must pay for the cost of repair.
 - Parts and repairs due to damage not covered under warranty, or damage to loaner unit are the financial responsibility of the student and family: including consumable parts such as batteries and chargers.

What Students Should NEVER Do:

1. *Never* leave your district-issued device unsecured or unattended. This includes leaving your device in an unlocked locker. As part of this education program, teachers will collect unattended devices.
2. *Never* permit another student, family member, or other person to use or borrow your district-issued device.
3. *Never* remove ANY identification stickers or markings that are on the district-issued device when you receive it. These must be kept in place on the unit until returned.
4. *Never* write on, mark or deface the district-issued device. Doing so will result in a cleaning fee.
5. *Never* use personal hotspots for wireless access inside of the school. This is strictly prohibited.
6. *Never* take your district-issued device out of the country. This is for warranty purposes.

Acceptable Use Expectations:

1. The District reserves the right to monitor and control all Internet use in accordance with the Acceptable Use Policy 7.29 regardless of the location of the unit.
2. Attempts to bypass web filtering are strictly prohibited including methods that use external devices, proxy website services, or software.

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3. Any music, video, image, or text files stored or viewed on the technology issued, must be appropriate in a school setting.
4. Any form of cyberbullying is strictly prohibited. Any material stored on the computer, posted online, or in emails should be appropriate so that it is not libelous which could result in personal legal action against the family.
5. Permission must be given to record digital images of ANY student, staff, or adult, and may not be posted online without their expressed consent.
6. No additional programs may be installed on the technology, without prior consent of the Director of Instructional Technology/designee.
7. Students must supply their computer and username/password for inspection when asked. All content viewed on the technology may be examined.

I _____ **AGREE TO ABIDE BY THE RULES AND GUIDELINES OF THIS AGREEMENT, AND**
Student name
UNDERSTAND THAT FAILURE TO DO SO WILL RESULT IN DISCIPLINARY ACTION.

Student Signature: _____ **Date** _____

Parent Responsibilities:

1. Notify the district immediately should an expected long term absence be engaged. The student must return the issued technology, which will be kept safe for the duration of the absence and may be collected by the student when they return.
2. Accept financial responsibility for any damage to the district-issued device not covered under warranty.
3. Ensure that school fees are paid. If school fees are not paid, the student will need to return the school-owned device until the fees are paid in full or a payment plan is agreed upon.
4. Guarantee, to the best of your ability, that the district-issued device is used only by the student it is issued to. Parents, other family members, or any other persons are not permitted to use the district-issued technology.

BY SIGNING ON THE LINE BELOW, I AGREE TO THE RULES AND GUIDELINES OF THIS AGREEMENT, AS WELL AS THE FOLLOWING STATEMENT OF CONSENT.

Please check the box to confirm that you have read and understand:

- If my child's teacher chooses to have my child sign up for an account for an educational program/app/website, I transfer my consent knowing that it provides a curricular need and has been vetted by the teacher and/or the technology department.

Parent Signature: _____ **Date:** _____