



## Black Tiger Remote Learning Academy

2300 FOURTH STREET  
CUYAHOGA FALLS, OHIO 44221  
330 / 926-3808

Rob Slone  
Principal Ext. 502085

### K-5 Grade Attendance Reporting Procedures

Please refer to this document for information pertaining to attendance procedures and information for BTRLA students.

If your child is ill, has an appointment, having technical issues, or for any other reason can not attend his scheduled meeting times we ask that you call the office of their home school, listed below, and inform the secretary of that building. The secretaries will then notify the teachers as to why the student was not in their class. **Please be ready to provide your students full name, grade level, teacher's name, time leaving/returning, and reason for the absence.** If you fail to call your student off, you can expect to get a call from the school stating that your child is not in attendance.

If you call your student off for an appointment that will not take the entire day, please let the secretary know what time you expect your child to be back in their scheduled class so the teachers will be able to anticipate them rejoining the classroom. You can then call to let the secretary know when they are back so that accurate records of their time may be kept. Thank you for helping us with the recordkeeping.

Name	Title	Home School Building	Email	Phone/ Ext.
Cindy Hudson	Main Office Secretary	Dewitt Elementary School	<a href="mailto:cf_hudsonc@cftigers.org">cf_hudsonc@cftigers.org</a>	330-926-3802 Ext. 502600
Hope Jones	Main Office Secretary	Lincoln Elementary School	<a href="mailto:cf_jonesh@cftigers.org">cf_jonesh@cftigers.org</a>	330-926-3803 Ext. 502640
Robin Sondles	Main Office Secretary	Preston Elementary School	<a href="mailto:cf_sondlesr@cftigers.org">cf_sondlesr@cftigers.org</a>	330-926-3805 Ext. 502730
Linda Prange	Main Office Secretary	Price Elementary School	<a href="mailto:cf_prange@cftigers.org">cf_prange@cftigers.org</a>	330-926-3806 Ext. 502770
Lori Frantz	Main Office Secretary	Richardson Elementary School	<a href="mailto:cf_frantz@cftigers.org">cf_frantz@cftigers.org</a>	330-926-3807 Ext. 502810
Diana Gerber	Main Office Secretary	Silver Lake Elementary School	<a href="mailto:cf_gerber@cftigers.org">cf_gerber@cftigers.org</a>	330-926-3811 Ext. 502850